



# Oakwood Primary Academy



Chief Executive Officer – Mrs A Nettleship

Head of School: Mrs Jackie Sparrow  
Assistant Head of School: Mrs Kathryn Catherwood  
Oakwood Primary Academy  
Pendeen Crescent, Southway, Plymouth, Devon  
PL6 6QS

☎ (01752) 775478 Fax: (01752) 779321  
e-mail: [oakwood.office@discoverymat.co.uk](mailto:oakwood.office@discoverymat.co.uk)  
[www.discoverymat.co.uk](http://www.discoverymat.co.uk)

3<sup>rd</sup> March 2021

Dear Parents and Carers,

We are very much looking forward to welcoming all our children back on **Monday 8<sup>th</sup> March**. To support the return to school, we have included a few reminders to help prepare your children before next week.

## Things to do this week

- Check that all uniform still has your child's name on the labels.
- Take some time to look at the school dinner menu if your child is having a hot meal so that you can talk about choices for next week. (There is an up to date menu on the website on the parent page.)
- Go back to your 'school time' bedtime routine so that children are used to their 'normal' bed times and getting up times.

## Things my child needs to bring to school

- Named water bottle – with water only (no flavoured water or squash)
- Reading book, reading diary and book bag
- Packed lunch (if not having a school dinner)

## Things my child does not need to bring

- Pencil case
- Mobile phone
- Fruit will be provided for children for break time
- Mask (this is only required for children attending secondary school)
- A big bag/rucksack

## Reminders for parents and carers

- School gates are open at 8.30am. Please use the correct entrance for your child's bubble. The doors will be open at 8.45am and children will leave at 3.15pm.
- The carpark remains **closed** and should not be used. Please be considerate to our local residents and do not park across driveways or block pavements.
- Please check that your child has everything he or she needs for the day in the morning to avoid the need to return to the school during the day.
- Phone school if you need to report you child's absence by pressing option one.
- Phone or email the school if you have a query. If the phone is busy please leave a message on the answer phone and we will get back to you.
- It is very important that you continue to support all social distancing measures when bringing and collecting your child from school. Follow the arrows and markings, please do not cross any red lines and continue to wear a mask/face covering when on the school grounds (unless medically exempt).

- We also ask that only 1 adult drops off and picks up children to keep the numbers on site at a minimum.

### **Our first week back**

We have planned for a period of adjustment and support for all of the children so that they have opportunities to talk and share experiences, as well as celebrating being able to be at school and with their friends again!

We will take time to remind children about their bubble and what areas of school they will be able to access. We will also reinforce hand washing routines and the social distancing measures that we have in school to support our safe return.

We will also ensure that we have active breaks throughout the day so that children have the opportunity to keep fit and healthy.

It may take a little time to re-establish a routine. Returning to school will feel very different for each child, some will be excited, others will be anxious and may find the first few days a little overwhelming if they have had very little contact with other people over the last couple of months. We will work together to support all our children and families during this transition time. Please contact your child's teacher, Mrs O'Brien (INCO) or Mrs Dent (FSA) if you would like any further information or support during this term.

We are looking forward to next week and seeing you all again.

Kind regards

A handwritten signature in black ink, appearing to read 'J Sparrow', with a stylized flourish at the end.

Mrs J Sparrow  
Head of School